



Training Chair

As a member of the Board of Directors of the Denton Area Emmaus Community the Training Chair is responsible for ensuring that members of the Community are appropriately trained for service positions for Walks. Additionally, to review key training documents to support each walk and training documents for special events such as sponsor training or “What is Emmaus?” presentations during events.

Responsibilities:

- Develop, improve, and /or update Community training materials for all service positions.
- Place special attention on ensuring that Weekend Lay Directors and Weekend Board Representatives are appropriately trained for their service roles. Schedule and conduct a kickoff meeting with the LD and BR as soon as possible after they are assigned, to review the LD and BR responsibilities. Lead on-going meetings with the weekend LD and BR as needed prior to each walk.
- Attend the scheduled Lay Director commissioning and training for Lay Director candidates identified and selected by the Board.
- Attend Team Orientations.
- Lead, or equip others to lead, training sessions for weekend walks and special events.
- Schedule and conduct, or arrange for others to conduct, Sponsorship training sessions at all community Gatherings.
- Participate in Training sessions for the Team Orientation to include defining roles, table dynamics as well as review all aspects of the weekend for the servant team.

Characteristics:

- Strong verbal and written communication skills.
- Experience teaching, training, or presenting to large groups.
- Ability to lead diverse small teams and committees.
- Excellent people skills, able to interact with people of all types.
- Strong organizational skills.
- Excellent time management and prioritization skills.

Updated by Nancy Harvey and Judie Sherwood, December 2017